

Services Officer

29 April 1949

Acting Management Officer

Administrative Instruction No. 40-5.

1. Issuance of the attached revision of Administrative Instruction No. 40-5 had been held pending compilation of a Management survey and the designation of a new Services Officer. Since both of these actions have now been completed, I feel this instruction should be issued.

2. The basic format of the instruction appears to be most desirable from the user's standpoint. However, certain procedural changes now being installed in Services will change the content of the chart.

3. Will you please examine, coordinate with your division chiefs, make appropriate revisions, and return to me for issuance?

25X1A9a

I Attach:  
25X1A9a [REDACTED] of AI 40-5

Document No. [REDACTED]  
NO CHANGE in Class.   
 DECLASSIFIED  
Class. CHANGED to: TS S C  
DDA FSO, 4 Apr 77  
Auth: DDA FSO, 77/12/3  
Date: 06 APR 1978 By: [REDACTED]

# MISSING PAGE

**ORIGINAL DOCUMENT MISSING PAGE(S):**

NO att.